Welcome to Opus Bank
Security Token
User Guide
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Security Token

This guide offers walkthrough instructions on how to use Opus Bank Security Tokens for Online Banking. Tokens may be required for accessing Online Banking and for approving transfers initiated in Online Banking. For further assistance, please contact Opus Bank Treasury Management Client Support at (855) 860-5952.

First Time Log-in & Registering Security Token

First Time Log-in

1. Go to: www.opusbank.com

2. Select Business Online Banking under account log-in

3. Enter Access ID/Username that was e-mailed to you (Case Sensitive)

4. Click Log In

Continued...
Enter Temporary Password that was e-mailed to you

Click Log In

Register Token

Enter Token Serial Number (Numbers Only – No Dashes)

Enter One Time Password
- Press token button once
- Enter 8-digit number (Only valid for 30 seconds)

Enter 4-Digit PIN (Chosen by User)

Enter E-mail Address

Enter Secret Question and Answer

Click Submit

Confirmation

Confirmation Message will be displayed
Log-In Using Security Token

1. Go to: www.opusbank.com

2. Select Business Online Banking under account log-in

3. Enter Access ID/Username (Case Sensitive)

4. Click Log In

5. Enter One Time Password plus 4-Digit PIN:
   - Press token button once
   - Enter 8-digit number followed by 4-Digit PIN (Only valid for 30 seconds)

6. Click Log In

7. Verify Authentication
   - Press token button again (Display 4-digit number)
   - Verify that 4-digit number displayed matches the Site Authentication Value (See Note)

8. Click OK

NOTE: If the 4-digit number displayed on the Token does not match the 4-digit number displayed on the screen, please DO NOT continue and contact Opus Bank immediately.
**Using Security Token for Security Challenge**

1. **Enter One Time Password**
   - Press token button once
   - Enter 8-digit number
   (Only valid for 30 seconds)

2. **Click Submit**